

Office of Contracts and Acquisitions

**SOLICITATION SUBMISSION FORM**

Title 27 of the District of Columbia Municipal Regulations, Chapter 13, Section 1300.6, and 1300.7 (as amended), requires that each solicitation with an estimated price of one hundred thousand dollars (\$100,000) or above shall appear at least once in a newspaper of general circulation....; and that solicitation notices shall be posted to an Internet site that provides for advertisement of solicitations.

- ☐ Please make sure to completely fill-in the following areas. Failure to do so will result in delays of processing.
- ☐ All contract award information is required to be in Microsoft Word format.
- ☐ DEPARTMENT/SCHOOL/PROGRAM NAME: Office of Contracts and Acquisitions
- ☐ POC Name: Laura Montoya Telephone #: 202-442-5112 Fax#: 202-442-5634/5039.
- ☐ POC E-Mail Address: laura.montoya@dc.gov

	Item	Description
<input type="checkbox"/>	Solicitation Number	GAGA-2010-R-0078
<input type="checkbox"/>	Caption	Academic Tutoring Services for the Homeless Children and Youth in DCPS
<input type="checkbox"/>	Work Site Location	TBD (anticipated to be throughout the different schools and homeless shelters)
<input type="checkbox"/>	Market Type/NIGP Code	Open Market
<input type="checkbox"/>	Primary Contact Person	Laura Montoya
<input type="checkbox"/>	Primary Contact Phone	202-442-5112
<input type="checkbox"/>	Primary Contact E-mail	<a href="mailto:laura.montoya@dc.gov">laura.montoya@dc.gov</a>
<input type="checkbox"/>	Primary Contact Fax (optional)	202-442-5634/5093
<input type="checkbox"/>	Alternate Contact Person	Franklin Austin
<input type="checkbox"/>	Alternate Contact Phone	202-442-5112
<input type="checkbox"/>	Alternate Contact E-mail	<a href="mailto:Franklin.austin@dc.gov">Franklin.austin@dc.gov</a>
<input type="checkbox"/>	Alternate Contact Fax	202-442-5634/5093
<input type="checkbox"/>	Solicitation Advertising Date	Sunday, February 7, 2010
<input type="checkbox"/>	Solicitation Issuance Date	Tuesday, February 9, 2010
<input type="checkbox"/>	Solicitation Pick-Up Location	825 North Capitol Street, NE, Suite 7066
<input type="checkbox"/>	Solicitation Fee - Board Number	N/A
<input type="checkbox"/>	IFB Opening Date/Time	N/A
<input type="checkbox"/>	RFP Closing Date/Time	Tuesday, March 2, 2010
<input type="checkbox"/>	Pre-Proposal/Bid Conference Date	Tuesday, February 11, 2010
<input type="checkbox"/>	Pre-Proposal/Bid Conference Time	11:00AM EST
<input type="checkbox"/>	Pre-Proposal/Bid Conference Location	825 North Capitol Street, 7 <sup>th</sup> Floor, OCA Conference Room
<input type="checkbox"/>	Synopsis: This is a summary of the solicitation's contents	The Government of the District of Columbia, Office of Contracting and Procurement, on behalf of the District of Columbia Public Schools, Office of Youth Engagement (OYE) is seeking a Contractor to provide academic tutoring services for identified Homeless Children and Youth who attend the District of Columbia Public Schools.

	<p>The contractor shall provide academic services in alignment with the DCPS Teaching and Learning Framework that support education development for identified Homeless Children and Youth in DCPS.</p> <p>The contractor shall provide identified Homeless Children and Youth academic services to enhance their knowledge and skills and to raise academic achievement.</p> <p>DUE TO UPCOMING OFFICE MOVE, PLEASE NOTE PROPOSAL SUBMISSION ADDRESS WILL BE AS FOLLOWS:</p> <p><u>1200 1<sup>st</sup> Street N.E, 11<sup>th</sup> Floor. Washington, D.C.20002.</u></p>
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